

# Bargain Box Grant Guidelines

## Guidelines:

1. Organizations requesting grant consideration must be a non-profit with the ability to furnish a tax-exempt letter or other non-profit status documentation.
2. Amount of Grant money available will be based on the prior year's profit. (Amount will be available mid January.)
3. Any organization with a staff member, volunteer, or director currently serving on the Bargain Box Advisory Board is ineligible from receiving funding from the Bargain Box.
4. Grant money will be used to fund:
  - a) Projects that improve the quality of life for people in need.
  - b) Priority will be given to local projects, projects that have not previously received Bargain Box funding, children's programs, and organizations that stress "empowerment" of individuals/ families.
  - c) Special projects (such as Crow Reservation, Montana project) will be reviewed by the Advisory Board and a determination made if funding is available.

## Grant Timetable:

- Grant requests must be submitted for consideration by March 1<sup>st</sup>.
- If needed, a Grant Review Sub-committee may be established to review all funding requests and present their recommendations to the Bargain Box Advisory Board.
- Advisory Board will vote on all requests in April and send accepted grants to Church Vestry for final approval.
- Church of the Servant Vestry will review and approve/disapprove recommendations made by the Board during their May meeting.
- Grant Awards will be announced in June.
- If funding is available after June, grant applications will continue to be accepted.